

Grand Council of the Crees (Eeyou/Eenou Istchee)
Grand Conseil des Cris (Eeyou/Eenou Istchee)

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CREE NATION GOVERNMENT
GOVERNEMENT DE LA NATION CRIE
Capital Works and Services Department

270 Prince Street, Suite 202
Montréal (Québec) H3C 2N3
Tel: (514) 861-5837 Fax: (514) 395-9099 www.gcc.ca

NOTICE OF TENDER

Issued: October 16, 2018

CALL FOR TENDERS

2018-T20

Furniture for Youth Custody Facility

The Cree Nation Government is issuing a tender for the provision of furniture for a Youth Custody Facility currently being constructed in the Cree First Nation community of Mistissini, QC, in accordance with the attached *Information and Instructions to Bidders*.

Tenders must be received by **November 16, 2018 at 11AM**. Sealed tenders can be hand delivered or couriered to the following address with the envelope addressed as follows:

“Tender 2018-T20 – Furniture for Youth Custody facility”

Cree Nation Government Department of Capital Works and Services (CWSD)
270 Prince, Suite 202
Montreal, Quebec
H3C 2N3

Tenders will be opened and reviewed by the selection committee, at the Capital Works and Services’ office located at 270 Prince Street, Montreal, Quebec immediately following the tender closing time.

The Cree Nation Government reserves its right to reject any and all tenders at its sole discretion. The Cree Nation Government is not obliged to accept the lowest priced tender, nor is the Cree Nation Government obliged to accept any tender at all.

INFORMATION AND INSTRUCTIONS TO BIDDERS

1. General Information and Instructions

- 1.1. The Cree Nation Government, through the present call for tenders, is soliciting offers (“**Tenders**”) from interested bidders (the “**Bidders**”) to purchase the goods set out in **Schedule A** of the present *Information and Instruction to Bidders*.
- 1.2. Any questions in relation to this call for tenders must be submitted in writing to the Cree Nation Government Capital Works and Services Department, via email to procurement@cngov.ca.
- 1.3. The question period for this call for tenders closes on November 9, 2018 and any questions received after that date shall not be answered.
- 1.4. The Cree Nation Government will endeavor to issue an addendum, if required, or otherwise to answer any questions in writing to all Bidders simultaneously. All addenda will be posted on the *système électronique d’appel d’offres du gouvernement du Québec* (“**SEAO**”) via www.seao.ca. Bidders must acknowledge receipt of any addendum by including in their Tender submission a list of all posted addenda.
- 1.5. All Tenders must be in writing and must be delivered by hand, by registered mail or by pre-paid courier to the Cree Nation Government in a sealed envelope and must be received by the Cree Nation Government prior to 11 am on November 16, 2018 (the “**Closing Time**”). Verbal Tenders shall not be considered.
- 1.6. Bidders must submit one (1) original and two (2) copies of their Tender. Bidders must also submit one (1) digital copy of their Tender on a **USB key**, to be included in the sealed envelope.
- 1.7. Along with other documentation requested in this call for tenders, each Bidder must complete the “Bidder’s Response Form”, attached hereto as **Schedule B**, and return this document to the Cree Nation Government with their Tender by the Closing Time.
- 1.8. The Tender envelope must clearly indicate the name and coordinates of the Bidder, and be addressed as set out in the Notice of Tender.
- 1.9. The Cree Nation Government shall not accept responsibility for any partially transmitted or otherwise incomplete Tender. The Bidder must ensure that its Tender, including all required documentation, has been received by the Cree Nation Government by the Closing Time.

- 1.10. The Cree Nation Government shall not be responsible or liable for any direct or indirect costs incurred by the Bidders in the preparation of a Tender.
- 1.11. Each bid must include a certified cheque in an amount equivalent to 10% of the value of the bid, made payable to the CNG, or by a bid bond in the same amount and valid for a period of sixty (60) days from the closing date. This bond shall be exchanged at the signing of the contract for performance bonds for wages, materials and services, each one corresponding to 50% of the amount of the contract.
- 1.12. Tenders received by the Cree Nation Government after the Closing Time will be returned unopened to the Bidder, provided that a return address is indicated on the sealed envelope, failing which the Tender will be destroyed without being opened.
- 1.13. Tenders, as well as all related documents and communications, shall be in English.
- 1.14. The Cree Nation Government reserves its right to reject, at its sole discretion, any or all Tenders or any part of any Tender at any time. Tenders that contain qualifying conditions, that lack a document or information that the Cree Nation Government deems to be essential, or that otherwise fail to comply substantively with this call for tenders shall be automatically disqualified and rejected.
- 1.15. Unless otherwise prescribed in the present *Information and Instructions to Bidders*, the bid price of any Tender shall be a total, all-inclusive, fixed sum amount. The price shall **not** include Provincial Sales Tax and Goods and Services Tax.
- 1.16. Bidders shall not, at any time prior to the issuance of the Notice of Award, communicate or attempt to communicate, directly or indirectly, with any other employees or representatives of the Cree Nation Government in relation to this call for tenders, other than in accordance with subsection 1.2.

SCHEDULE A – DESCRIPTION

[181077 CNG YCF APPENDIX A](#)

[181077 CNG YCF APPENDIX B](#)

[181077 CNG YCF APPENDIX C](#)

[181077 CNG YCF APPENDIX D](#)

[181077 CNG YCF INSTRUCTIONS TO BIDDERS-FURNITURE](#)

[181077 CNG YCF PRICE BREAK DOWN-FURNITURE](#)

[181077 CNG YCF PROPOSAL FORM-FURNITURE](#)

BIDDER'S RESPONSE FORM

THE BIDDER HAVING FULL KNOWLEDGE AND UNDERSTANDING OF:

All tender documents, including the *Information and Instructions to Bidders* and its schedules and any addendum thereto, a list of any such addenda being attached to this form.

HEREBY AGREES TO:

- a) abide by all the terms set out in the tender documents, including the *Information and Instructions to Bidders* and its schedules and addenda;
- b) submit its Tender in English and execute any required documents in relation with the Tender in English;

AND DECLARES THAT:

- a) this Tender is irrevocable for sixty (60) days following the Closing Time;
- b) the contact information of the Bidder to be used for the purpose of the call for tenders is the following:

Bidder's Name:	
Complete Address:	
Phone:	
Fax:	
E-Mail:	

c) it is _____ or is not _____ (*please check as applicable*) in a potential conflict of interests with respect to this call for tenders (if yes, please provide a detailed description of such conflict of interests below)

IN CONSIDERATION OF THE ABOVE, THE BIDDER'S TOTAL OFFER IS:

\$

Executed in _____, on _____ 2018

SIGNATURE - I warrant that I am duly authorized to sign this Bidder's Response Form on behalf of the Bidder.

[BIDDER'S FULL NAME]

By: _____

Name: _____

Title: _____