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Job Posting

Career Opportunity: Environment Management Coordinator

Department: Environment and Remedial Works **Salary Grade 5:** (Min. \$56,158.00 – Max. \$84,237.00) Location: To Be Determined Status: Permanent

Core Functions:

The Environment Management Coordinator is responsible for ensuring that the environmental review process outlined in Section 22 and in Complimentary Agreement # 20 of the James Bay Northern Quebec Agreement (JBNQA) is effectively implemented. More specifically, the incumbent is responsible for providing technical support in matters of environmental management and protection, pollution prevention and remediation in the service of the local Cree governments.

Functional Responsibilities:

- Provide support for the design, planning and delivery of training programs for the LEAs and the local Cree governments.
- Assist in the delivery of services to the Cree Local Environment Coordinators in the exercise of their mandate and responsibilities with respect to local environmental issues
- Oversee various projects related to contracts for environmental site assessments, and characterization and remediation works in the Cree communities and territory.
- Coordinate the monitoring of contaminated sites and solid waste disposal sites (in particular, the existing monitoring wells network).
- Assist in the development and implementation of an integrated waste management plan and assist in the planning of the environmental emergency response the for the Cree communities.

Interaction/Communication Responsibilities

- Liaise with Local Environmental Coordinators and community representatives to ensure that proposed development projects are directed to the office of the Regional Environmental Administrator.
- Liaise with other Cree Nation Government departments and other Cree Entities to ensure all project related information is available for consideration under the review process.
- Communicate with other departments, the Director of Environment and Remedial Works, as well as key stakeholders to keep everyone informed of community environmental protection and monitoring.



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Administrative Responsibilities

• Maintain and update all environmental information/data input into the geo-referenced environmental database in the Cree communities.

Education

• Bachelor's Degree in Environmental Science or related field with a focus on Environmental studies.

Experience

• Five to eight years of relevant work experience and environmental service management.

Language

• Fluency in English and knowledge of French

Knowledge and Abilities

- Proven success in maintaining strong communication, including the ability to facilitate effectively.
- High attention to detail and accuracy and a proven ability to be discreet and maintain confidentiality.
- Strong organizational skills and the ability to coordinate multiple projects.
- Proven ability to demonstrate strong judgment in complex situations, problem solve, think strategically, and to take initiative.
- Demonstrated ability to work under significant pressure and to adapt to a changing environment.

Additional Requirements

• Willingness to travel occasionally.

The Cree Nation Government may, at its discretion, waive any or all of the aforementioned requirements if a suitable candidate who is a JBNQA beneficiary accepts to follow a training plan determined by the Cree Nation Government as a condition of employment.

Application Period

From June 27, 2019 to July 17, 2019

Application

Your application must be sent by email or fax with the competition number: ERWD-190602-1

Valerie Mianscum Recruitment Officer Email: <u>hr@cngov.ca</u> Tel.: 819-673-2600 Fax: 819-673-2606