

Part 1 General**1.1 INVITATION****.1 Bid Call**

- .1 Refer to the call for tender issued by the Cree Nation Government entitled:
“2019-T19 Electricity and heating system for Whapmagoostui’s New Warehouse”

1.2 INTENT

- .1 Intent of this Bid call is to obtain an offer to perform work to complete the Warehouse Electricity and Heating System installation in Whapmagoostui for a Stipulated Price contract, in accordance with Contract Documents.
- .2 Initiate work as per Owners’ request.

1.3 CONTRACT/BID DOCUMENTS**.1 Agreement Form.****.2 Definitions**

- .1 Contract Documents: Defined in CCDC 2, 3, 4 - 19 Edition, Definitions.
- .2 Bid Documents: Contract Documents supplemented with Instructions to Bidders, Bid Form
- .3 Bid, Offer, or Bidding: Act of submitting an offer under seal.
- .4 Bid Price: Monetary sum identified in Bid Form as an offer to perform work.

.3 Availability

- .1 Bid Documents may be obtained **on SEAO**.
- .2 Bid Documents are made available only for purpose of obtaining offers for this project. Their use does not confer license or grant for other purposes.

.4 Examination

- .1 Upon receipt of Bid Documents verify that documents are complete.
- .2 Immediately notify Owner upon finding discrepancies or omissions in Bid Documents.

.5 Queries/Addenda

- .1 Direct questions by email at procurement@cngov.ca with reference 2019-T19
- .2 Addenda may be issued during bidding period. All addenda become part of Contract Documents. Include costs in Bid Price.
- .3 Verbal answers are only binding when confirmed by written addenda.
- .4 Clarifications requested by bidders must be in writing not less than five 5 days before date set for receipt of Bids. Reply will be in form of an addendum, a copy of which will be forwarded to known bidders no later than five (3) working days before receipt of Bids.

.6 Product/System Options

- .1 Where Bid Documents stipulate a particular product, substitutions will be considered by Engineer and Consultant up to 5 days before receipt of Bids.
- .2 When a request to substitute a product is made, Engineer and Consultant may approve substitution and will issue an Addendum.
- .3 In submission of substitutions to products specified, Bidder shall include in their Bid, any changes required in work to accommodate such substitutions. A later claim by Bidder for an addition to contract price because of changes in work necessitated by use of substitutions shall not be considered.
- .4 Substituted products will be considered if submitted as an attachment to Bid Form.
- .5 Submission shall provide sufficient information to enable Engineer and Consultant to determine acceptability of such products.
- .6 Provide complete information on required revisions to other work to accommodate each substitution, dollar amount of additions to or reductions from Bid Price, including revisions to other work.
- .7 Unless substitutions are submitted in this manner and subsequently accepted, provide products as specified.

1.4 SITE ASSESSMENT

- .1 Site Examination
 - .1 Bidder is directed to contact Owner Project manager at following phone number in order to arrange date and time to visit place of work:
Daniel Achim: (person) 514-409-4590

1.5 QUALIFICATIONS

- .1 Refer to CCDC 2 Article GC 3.8 of General Conditions.

1.6 BID SUBMISSION

- .1 Bid Ineligibility
 - .1 Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at discretion of Owner, be declared informal and may be rejected.
 - .2 Bids with Bid Forms and enclosures which are improperly prepared may at discretion of Owner, be declared informal and may be rejected.
 - .3 Bids that fail to include insurance requirements may at discretion of Owner, be declared informal and may be rejected.
 - .4 Bids are by invitation, only from selected bidders. Bids from unsolicited bidders shall be returned and shall be rejected.

- .2 Submissions
 - .1 Bidders shall be solely responsible for delivery of their Bids in manner and time prescribed in the Cree Nation Government call for tender entitled: "2019-T19 Whapmagoostui Warehouse Electricity and Heating System"
 - .2 Submit one copy of executed offer on Bid Forms provided, signed and with corporate seal together with required security in a sealed opaque envelope, clearly identified with Bidders name, project name and Owner's name on outside.
 - .3 Insert closed and sealed Bid Form envelope in a larger opaque envelope and label this envelope as noted above.

1.7 BID ENCLOSURES/REQUIREMENTS

- .1 Insurance
 - .1 Provide signed "Undertaking of Insurance" on form provided by insurance company stating intention to provide insurance to Bidder in accordance with insurance requirements of Contract Documents.
- .2 Bid Form Requirements.
 - .1 State in Bid Form, time required to complete work. Completion date in Agreement must be this completion time added to commencement date.
 - .2 Bidder, in submitting an offer, accepts time period stated in Contract documents for performing work. Completion date in Agreement shall be this completion time added to commencement date.
 - .3 Bidder, in submitting an offer, agrees to complete work by date indicated in Contract Documents, but may propose a revision to contract time with an adjustment to Bid price.
 - .4 Owner requires that work of this contract be completed as quickly as possible.
- .3 Fees for Changes in Work
 - .1 Include in Bid Form, percentage markup for overhead and profit applicable for changes in work, whether additions to or deductions from work on which Bid price is based.
 - .2 Include in Bid Form, fees proposed for subcontract work for changes (both additions and deductions) in work. Contractor shall apply markup as noted, to subcontractor's gross (net plus markup) costs on additional work.
- .4 Bid Signing
 - .1 Bid form shall be signed under seal by Bidder.
 - .2 Sole Proprietorship: Signature of sole proprietor in presence of witness who will also sign. Insert words "Sole Proprietor" under signature. Affix seal.
 - .3 Partnership: Signature of necessary partners in accordance with the partnership agreement in presence of witness who will also sign. Insert word > Partner = under each signature. Affix seal to each signature.
 - .4 Limited Company: Signature of duly authorized signing officer(s) in normal signatures. Insert officer's capacity in which signing officer acts, under each signature. Affix corporate seal. If Bid is signed by officials other than President and Secretary of company, or President-Secretary-Treasurer of company, copy of by-law resolution of Board of Directors authorizing them to do so must also be submitted with Bid in Bid envelope.

- .5 Joint Venture: Each party of joint venture must execute Bid under respective seals in manner appropriate to such party as described above, similar to requirements of Partnership.

1.8 OFFER ACCEPTANCE/ REJECTION

- .1 Duration of Offer
 - .1 Bids shall remain open to acceptance, and irrevocable for a period of 60 days after the Bid closing date.
- .2 Acceptance of Offer
 - .1 Owner reserves right to accept or reject any or all offers.
 - .2 After acceptance by Owner, a letter of intent will be issued.

Part 2 Products

NOT USED

Part 3 Execution

NOT USED

END OF SECTION