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Grand Council of the Crees (Eeyou Istchee)
Grand Conseil des Cris (Eeyou Istchee)

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Cree Nation Government
Gouvernement de la Nation Crie

Job Posting

Career Opportunity: Community Reintegration Officer

Department: Justice and Correctional Services
Salary Grade 5: (Min. \$51,223.00 – Max. \$68,383.00)

Location: Waskaganish
Status: Temporary (1 Year)

Core Functions:

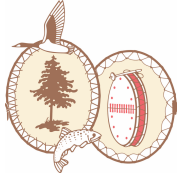
The Community Reintegration Officer is responsible for assisting community reintegration efforts by monitoring and supporting the services offered to Cree offenders. The incumbent works in close collaboration with probation officers, communities, community justice panels/committees, corrections personnel, police, social service and health care professionals, and a variety of other individuals and agencies.

Functional Responsibilities:

- Meet with client in custody/detention to provide information regarding available services, help complete intake forms, and prepare correctional release plan.
- Work with the Psychologist to obtain or receive written report of psychological assessment or case plan of clientele.
- Monitor and coordinate the progress of files/cases to ensure the timely completion of required outcomes and performance.
- Attend all relevant court hearings, including probation hearings.
- Provide programming insight to the Specialist in Detention Environment to ensure that the reintegration and rehabilitation process starts before release.
- Contribute to the development of a strategic approach for the community, ensuring maximum impact of activities by actively participating in the design, planning and monitoring of activities and mechanisms.

Interaction/Communication Responsibilities

- Participate in the development and evolution of the community's approach in rehabilitation and recovery issues, designing and supporting the implementation of policy and program changes in collaboration with community justice panels/committees and Community Justice Officers.
- Provide advice to the community on issues related to the overall implementation of reintegration programs and coordinate with probation officers.
- Act as a front-line resource for community and family members to ensure full reintegration of clients within the community.



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- Develop partnerships with health services and other support groups as well as employment agencies/community employers to support clients in their reintegration process.
- Act as mediator and engage in conflict resolution.

Administrative Responsibilities

- Prepare and maintain confidential client information including family and community assessment reports, monthly plan of care reports, case notes and discharge reports.
- Populate and maintain up-to-date databases with client information and information regarding services provided.

Reporting Responsibilities

- Provide quarterly reports to the Manager of Correctional Services on cases under management.
- Report to the Manager any deficiencies or abuses in government services to or treatment of clients.
- Participate in Gladue report writing training.

Other Responsibilities

- Maintain up-to-date knowledge and skills in area(s) of responsibility.
- Perform other duties as required.

Education

- College diploma in Criminology, Psychology, Sociology or related field.

Experience

- One to three years of relevant work experience.

Language

- Fluency in Cree.
- Fluency in English.
- Fluency in French is an asset.

Knowledge and Abilities

- Knowledge of justice, reintegration and rehabilitation programs.
- Good knowledge and understanding of Cree culture, customs and history.
- Good empathy and listening skills.
- Customer-focused and service-oriented.
- Proven ability to communicate effectively.

- Proven ability to be discreet and maintain confidentiality.
- Proven organizational and report writing skills.
- Strong judgment and proven ability to problem-solve.
- Demonstrated ability to work under pressure and to adapt to a changing environment.
- Proficiency in Microsoft Office products.

Additional Requirements

- Typical office setting where there are no unusual physical demands.
- Willingness to travel occasionally.
- Must be able to pass provincial and federal security screening.

The Cree Nation Government may, at its discretion, waive any or all of the aforementioned requirements if a suitable candidate who is a JBNQA beneficiary accepts to follow a training plan determined by the Cree Nation Government as a condition of employment.

Application Period

From October 29, 2020 to November 12, 2020

Application

Your application must be sent by email or fax with the competition number: **JCSD-201029-1**

Sabrina Shahidi
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