

·Δ΄σ-VdΔ̈λ ל<sup>ν</sup> שׂרΤ̓ϷΔ̈λ ל<sup>ν</sup> Τ ἀCL̈́Ͻ·Ċ° (Δ̈λ ל ⊲́'ᡤ́) Grand Council of the Crees (Eeyou Istchee) Grand Conseil des Cris (Eeyou Istchee) Aאל חעאיירטל Cree Nation Government Gouvernement de la Nation Crie

# **Job Posting**

## **Career Opportunity: Primary Youth Worker**

**Department:** Justice and Correctional Services **Salary Grade 4:** (Min. \$45,431.00 – Max. \$60,650.00) Location: Nemaska Status: Temporary

## **Core Functions**

The Primary Youth Worker is responsible for working and intervening with the students referred to the Alternate Suspension Program and creating a structured environment to support them through their suspension period. The Primary Youth Worker also works directly with the referring schools, the students' parent/guardian(s), and community partners in taking a collaborative approach to supporting the youth participants.

## **Functional Responsibilities**

- Ensure availability of the Alternative Suspension Program and ensure its proper functioning for the service site.
- Hold individual and group interventions with secondary school students, run workshop sessions, support participants in their schoolwork, draft reports and assessments.
- Provide general security in service sites and ensure smooth functioning of each day/activity.
- Work closely with local organizations working with teens, especially in summer months.
- Assist in developing effective prevention programs based on the participants' needs.

## Interaction/Communication Responsibilities

- Regularly communicate with participants' parent(s)/guardians and school administrators regarding child's progress or issues as the case may be.
- Promote within communities the value of Alternative Suspension Program and intervention with high-risk youth by organizing activities during special community events.
- Establish contact with schools, community entities and other organizations to promote and advertise programs model.

## **Administrative Responsibilities**

- Keep files on youth referred to the Alternative Suspension Program and document outcomes.
- Provide quarterly reports to the Coordinator on activities and programs delivered.
- Maintain and populate regularly the program database.

## **Other Responsibilities**

- Maintain up-to-date knowledge and skills in area(s) of responsibility.
- Perform other duties as required.



## Education

College diploma in Social Work, Criminology, Education or related field.

#### Experience

- Three to five years of relevant work experience.
- Experience working with at-risk youth populations.

#### Language

- Fluency in verbal Cree.
- Fluency in English.
- Fluency in French is an asset.

#### **Knowledge and Abilities**

- Good knowledge and understanding of Cree culture, customs and history.
- Customer-focused and service-oriented.
- Good empathy and listening skills.
- Proven ability to communicate effectively.
- Proven ability to be discreet and maintain confidentiality.
- Proven organizational skills and presentation skills.
- Strong judgment and proven ability to problem-solve.
- Proficiency in Microsoft Office products.

#### **Additional Requirements**

- Typical office setting where there are no unusual physical demands.
- Willingness to work irregular hours occasionally.
- Must agree to undergo a background check.

The Cree Nation Government may, at its discretion, waive any or all of the aforementioned requirements if a suitable candidate who is a JBNQA beneficiary accepts to follow a training plan determined by the Cree Nation Government as a condition of employment.

#### **Application Period**

From January 15, 2021 to January 29, 2021

#### **Application**

Your application must be sent by email with the competition number: JCSD-210108-2

Valerie Mianscum Recruitment Specialist Email: <u>hr@cngov.ca</u> Tel.: 819-673-2600