

Job Posting

Department: Capital Works and Services

Location: Ouje-Bougoumou

Salary Grade 1: (Min. \$31,767.00 – Max. \$42,410.00)

Status: Permanent

Core Functions

The Janitor is responsible for keeping buildings in a clean and orderly condition. More specifically, the incumbent is responsible for performing routine maintenance activities, notifying management of repair needs and performing overall cleaning duties.

Functional Responsibilities

- Perform assigned cleaning in Cree Nation Government facilities and housing units.
- Clean and polish floors, walls, furniture, toilets, and fixtures etc. with applicable products.
- Follow procedures for the use of chemical cleaners and power equipment in order to prevent damage to floors, walls, fixtures and furniture.
- Ensure building security and safety after operation hours by performing tasks such as locking doors, setting the building security system, observing if water is leaking, etc. as well as advising appropriate people when necessary and in a timely manner.
- Notify managers concerning repair needs and dysfunctional appliances.
- Make a requisition for cleaning supplies and equipment when needed.
- Perform all assigned tasks according to health and safety standards and procedures.
- Report any accidents in the facilities in a timely manner.

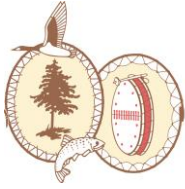
- Maintain up-to-date knowledge and skills in area(s) of responsibility.
- Perform other duties as required.

- High School Diploma.

- One year or less of relevant work experience.

- Fluency in verbal Cree.
- Fluency in English.

- Good background in handling, mixing and using cleaning chemicals in a safe manner.
- Proven ability to work for long hours in standing position.



Career Opportunity: Janitor

- Agility to perform physical tasks constantly.
- Knowledge of occupational hazards safety rules.
- Proven ability to communicate effectively.
- Demonstrated attention to detail and accuracy.

Additional Requirements

- Willingness to undertake work that may require considerable physical effort.
- Must agree to undergo a background check

The Cree Nation Government may, at its discretion, waive any or all of the aforementioned requirements if a suitable candidate who is a JBNQA beneficiary accepts to follow a training plan determined by the Cree Nation Government as a condition of employment.

Application Period

From June 17, 2021 to July 2, 2021

Application

Your application must be sent by email with the competition number: **CWSD-210602-1**

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