

**CREE NATION GOVERNMENT  
MIYUUHPICHINAAUSUWIN APATISIIWIN DEPARTMENT**

**INDIGENOUS EARLY LEARNING CHILD CARE FUNDING**

***GUIDELINES***



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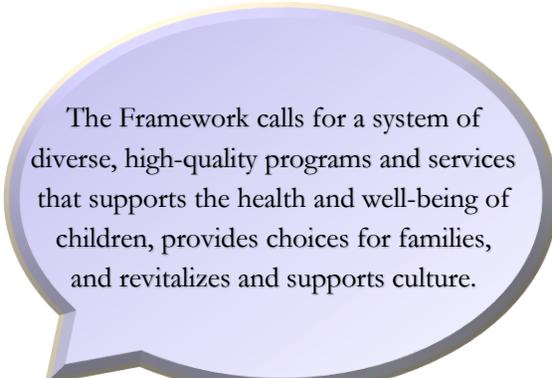
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# INDIGENOUS EARLY LEARNING AND CHILD CARE FRAMEWORK

## Background

In 2016, the Government of Canada announced an investment of \$1.7 billion over ten years to support Indigenous early learning and child care, beginning in 2018-2019.

The development of a national framework for this funding was entrusted to a National Working Group made up of representatives of the Assembly of First Nations (AFN), the Inuit Tapiriit Kanatami and the Metis National Council, with support from the Government of Canada. Over a two-year period, the National Working Group held consultations with First Nations groups and early learning and child care organizations to develop the *Indigenous Early Learning and Child Care Framework* (IELCC). They released their IELCC Framework in September 2018, stating that its goal is to strengthen early learning and child care programs for Indigenous children and families, in order to help children have the best possible start in life. The Framework was designed to meet the needs that are specific to First Nations, Inuit and Métis communities all over Canada, and it provides for a broad range of activities that will meet each region's or group's individual needs.



The Framework calls for a system of diverse, high-quality programs and services that supports the health and well-being of children, provides choices for families, and revitalizes and supports culture.

A regional allocation formula for the use of the IELCC funding in Quebec was agreed upon through consultations by the First Nations of Quebec and Labrador Health and Social Services Commission with all First Nations groups in the province, at the end of February 2019.

## Characteristics of the IELCC Framework

The following conditions guide the implementation of the Framework:

- Activities must place a high value on **access to quality services**.
- Indigenous peoples must have **control** over the IELCC services provided to children.
- The IELCC must have **strong cultural and language content**.
- The IELCC must build on existing federal programs such as the Head Start program and First Nations Child Care Initiative, to provide better access to all Indigenous peoples, while ensuring greater financial and administrative flexibility.

## How is the Framework implemented in Eeyou Istchee?

The IELCC is operated by the Cree Nation Government's Miyuuhpichinaausuwin Apatisiwin (MA) department, which manages funds that are made available to it through an agreement between Cree Nation Government and CIRNAC.

In recent years, the Miyuuhpichinaausuwin Apatisiwin (MA) department has been working to increase the presence of Cree culture and language in childcare centres and in the community for children 0 to 6. The creation of the IELCC gives the department an opportunity to concretely work on this goal, by supporting local efforts to implement culturally relevant activities.

Overall, the Department wishes to empower young children and families with a strong sense of identity. Our goal is to provide educational opportunities, to support school readiness, and to contribute to children's overall health and wellness from their early years into adulthood.

## What projects and activities may be funded through the IELCC Fund?

The Cree IELCC Fund is designed to fund projects/activities that foster the education, Cree culture and language, as well as health and wellbeing of children 0 to 6 and their families. All projects and activities must also ensure that no children are left behind: activities must be accessible to all children, no matter their level of ability or special need.

### ELIGIBLE PROJECTS AND ACTIVITIES INCLUDE:

- ▶ **Reviving past community projects** – Funding for initiatives previously started under Maamuu Uhpichinaausuutau Committees that benefit young children and families. *If your group has run out of funds but not of worthwhile projects related to our clientele of young children and families, now is the time to get things going again.*
- ▶ **Enhancing childcare and early education programs** – Support for special projects in the Head Start programs, Nurturing Colleges, or Childcare Centres. *If your program would like to implement a special project that cannot be funded through your regular operations, do not hesitate to contact us so that we may see how we can help.*
- ▶ **Local and regional partnerships** – Collaborative projects focused on the education and wellness of young children and families. *If your target is children 0 to 6, and if you can demonstrate that your partnership is equipped to tackle an issue that is important to Cree children and families, we are all ears.*
- ▶ **Projects sponsored by Band Councils or local organizations** – Funding to help launch impactful initiatives. *Our IELCC Fund may contribute to the implementation of valuable projects that will have a lasting impact on the lives of families in Eeyou Istchee.*
- ▶ **Cree culture and language initiatives** – Materials or activities that will strengthen the presence, knowledge and/or use of Cree culture and/or language in the childcare centre or in the community. *The involvement of elders and parents is strongly encouraged in activities, as is the purchase of locally made materials. Please see Annexe G – Eligible expenses*
- ▶ **Training and workshops** – Specialized training programs or workshops for the staff of the childcare centre or community members. We strongly encourage training sessions or workshops that will support the use and knowledge of Cree culture and language; however, funding is not restricted to this purpose. We encourage that they take place within or in near proximity to the community.

## Eligible Applicants

All non-profit community-based organizations in Eeyou Istchee are eligible. These include special committees, Childcare Centres, Band Councils as well as registered non-profits such as Cree Women of Eeyou Istchee, Cree Trappers Association and other local and regional entities.

Organizations do not have to be incorporated to be eligible – ad hoc committees can apply, as long as their existence is vouched for by authorities (Cree Nation Government, Band Council, Cree Board of Health and Social Services, or Cree School Board).

### Eligible applicants are required to:

1. Show their ability to bring concrete changes to the situation of children 0 to 6 and their families.
2. Show that they have community-wide approval and support for their project.
3. Hold a valid permit from the Quebec Ministère de la Famille/Cree Nation Government (Childcare Centres only).
4. Be in good standing with the Miyuuhpichinaausuwin Apatisiwin department.
5. Be in good standing with the Cree Nation Government.

## Funding Maximum

Projects may request funding for up to **\$50,000 per year**, and for up to two consecutive fiscal years. Projects that are regional in scope (for three or more Cree communities of Eeyou Istchee) may be considered for a higher level of funding, depending on the nature of the project.

The Miyuuhpichinaausuwin Apatisiwin department may require that the applicant find additional funding from other funding organizations, or in-kind contributions.

## Funding Criteria

Funding will be granted based on the following criteria:

1. The project/activity is aimed specifically at children 0 to 6 and their families, and targets the education, development of Cree culture and language, health or wellbeing of children.
2. The project/activity meets the needs of a number of children 0 to 6 and their families, not the specific needs of one particular child.
3. Projects must also show the possibility that they may go on without the IELCC Funding support, once funding has ceased, if the projects are long term.
4. Quotations (when applicable) must be within a reasonable price range.
5. The applicant does not have the means to pay for the program/project within its regular operational budgets
6. The application meets all other criteria.

## How to Apply

### General Conditions

- ▶ One application per project/activity.
- ▶ Submissions will only be considered if all reports for previously approved funding are up to date.
- ▶ All approved funding must be spent and reported on within 30 days of the end of the project.
- ▶ All quotations submitted must be “at arm’s length” – please refer to Definitions, Appendix C.

### To apply for the IELCC Fund, please:

1. Review the IELCC Fund list of eligible project expenses (Appendix G – Eligible Expenses);
2. Contact our Special Programs Officer to discuss your project’s and eligibility;
3. Complete the IELCC Fund application form (Online or Appendix A) and submit it.

**Note:** An application is only considered to be complete when all sections of the application form are filled out. An application is not considered as **received** until it is **complete**. Incomplete applications are not placed in the processing queue. Only when an application is complete is it placed in the queue, to be processed in date order from the date at which it is completed.

## Review, Approval and Payment Process

1. Submit your completed application by email to: [ann-marie.matoush@cngov.ca](mailto:ann-marie.matoush@cngov.ca)
2. All applications are reviewed monthly. The deadline to submit an application for review is the last day of every month.
3. A written confirmation of the decision on the application to the IELCC Fund will be sent via email, within 30 days of the application deadline.
4. Two copies of the funding agreement are sent to successful applicants. All copies of the funding agreements must be signed and returned to the MA department without delay.
5. A signed copy of the funding agreement will be returned to the applicant once it has been signed by a representative of the MA department.

### Payment Process

Payments on approved applications will be made as follows:

- ▶ **80% of approved funding** upon signature of the funding agreement;
- ▶ **20% of approved funding** upon the acceptance of the final report by the MA department.

***For projects spanning over two fiscal years:***

Payments on approved applications will be made as follows:

- ▶ **80% of the funding for year 1** will be released upon signature of the funding agreement;  
The remaining **20% of approved funding for year 1** will be released upon approval of an interim report.

Funds for year 2 will be released along the same conditions:

- ▶ **80% at the beginning of the second fiscal year;**  
**20% at the end of the project**, upon acceptance of the final report.

If you plan to request payments during the project other than the 80% initial payment, please ensure that this is clearly indicated on your application.

Please allow up to **60 days** for processing of payments. Payment waiting time is reduced with direct payments: please ensure that your direct payment file is up to date.

**IMPORTANT NOTE:**

**An application is not a guarantee of funding.**

**If the application is incomplete or if the required documentation is missing, the review process may be delayed, or the application may be found ineligible.**

**Funding is subject to availability within the fiscal year.**

## Submitting Reports and Requesting Funding

Recipients of IELCC funding are required to submit a signed IELCC Fund Final Report detailing all eligible expenses (as indicated in the funding agreement). The final report must include copies of invoices and proof of payment (Appendix I – Proof of Payment) reflecting the project expenses, up to the approved funding amount. This final report must be submitted within 30 days of the end of the project.

If the Recipient's Final Report does not reflect the purchase of approved items up to the full grant amount, additional information may be requested to explain the change. To remain eligible for this funding in the future and any other funding offered through the MA department, your organization must be in good standing with the Department, and have filed all the required reports. An applicant must therefore have no outstanding balances owing to the Department.

### **IMPORTANT NOTE:**

**If it is determined that the full approved funding was not spent, the unused portion must be reimbursed to the Cree Nation Government's MA Department.  
Please refer to the funding agreement for more details.**

# APPENDIX A



## MIYUUHPICHINAAUSUWIN APATISIWIN DEPARTMENT

### INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

# APPLICATION FORM

#### SECTION A – ORGANIZATION

|                                    |  |              |  |
|------------------------------------|--|--------------|--|
| Name of Organization               |  |              |  |
| Name of Contact Person for project |  |              |  |
| Address:                           |  | Postal Code: |  |
| Telephone:                         |  |              |  |
| Email:                             |  |              |  |
| Name of Signing Officer            |  |              |  |
| Telephone:                         |  |              |  |
| Email:                             |  |              |  |

#### SECTION B – PROJECT

Project title: \_\_\_\_\_

Target group: \_\_\_\_\_

Scope of project:

Local

**Regional:** How many communities are targeted? \_\_\_\_\_ (*Regional project must have a minimum of 3 communities*)

Childcare Centre

Number of participants: \_\_\_\_\_ children 0 to 6 \_\_\_\_\_ other children \_\_\_\_\_ families

Other participants: please specify: \_\_\_\_\_

**YOUR PROJECT:**

**Please describe what it is that you wish to do through your project**

*(remember that you will be able to go into details in your action plan below)*

**OBJECTIVES AND EXPECTED RESULTS:**

**What outcomes do you hope to achieve with your project? What improvements should result from it?**

**ACTION PLAN**

**How do you plan on implementing these changes? Break down the work into clear and manageable steps.**

| <b>List the tasks that need to be completed<br/>(add as many lines as required)</b> | <b>Who will do it</b> | <b>Timeline</b> |
|---|-----------------------|-----------------|
|   |                       |                 |
|   |                       |                 |
|   |                       |                 |
|   |                       |                 |
|   |                       |                 |

**SECTION C – FUNDING**

|   |  |
|---|--|
| <p><b>TOTAL BUDGET</b></p> <p><i>(include specifics for each spending area – salaries, benefits, honoraria, materials, rental, transportation, etc.).</i></p> <p><b>Provide a breakdown for each year, in the case of projects spanning two fiscal years.</b></p> |  |
| <p><b>OTHER SOURCES OF FUNDING, INCLUDING IN-KIND CONTRIBUTIONS</b></p> <p><i>(volunteer time, equipment and materials provided free of charge, facilities offered free of charge, sharing of resources, etc.).</i></p>   |  |
| <p><b>FUNDING REQUESTED FROM IELCC FUND</b></p>   |  |

Will you require additional deposits over the initial 80% before the end of the project?  Yes  No

If so, please specify how much funding will be required, and timing of such funding:

Amount of funding: \_\_\_\_\_ Target date for reception of funding: \_\_\_\_\_

**Additional Supporting Information:**

- Feel free to attach any additional information that you want to share with the MA department, in support of your application – for example, additional information describing the scope or detail of the proposed project, confirmation of assistance from another organization, your organization or the community, or any other documentation of need; pictures are encouraged.
- The MA department reserves the right to make recommendations regarding projects/purchases that funding is requested/approved for.

**Signature of Applicant:**

This application is submitted to the Miyuuhpichinaausuwin Apatisiwin department, Cree Nation Government, by the person who will be financially responsible for the project, known as the Signing Officer:

Name (Please Print): \_\_\_\_\_

Signature of Signing Officer: \_\_\_\_\_

Date: \_\_\_\_\_

If your organization has a Board of Directors or a Steering Committee, please attach a copy of a signed resolution of support from the Board/Committee.

**Please email your application to:**

**MIYUUHPICHINAAUSUWIN APATISIWIN DEPARTMENT**

**E-Mail:** [ann-marie.matoush@cngov.ca](mailto:ann-marie.matoush@cngov.ca)

# APPENDIX B



## MIYUHPICHINAAUSUWIN APATISIIWIN DEPARTMENT

### INDIGENOUS EARLY LEARNING AND CHILD CARE FUN

## FINAL REPORT

|                         |  |              |  |
|-------------------------|--|--------------|--|
| Name of Organization    |  |              |  |
| Name of Contact Person  |  |              |  |
| Name of Signing Officer |  |              |  |
| Address of Organization |  | Postal Code: |  |
| Telephone:              |  |              |  |
| Email:                  |  |              |  |

### SECTION B - PROJECT

|                            |  |
|----------------------------|--|
| Name of project:           |  |
| Funding approved by IELCC: |  |
| Total cost of project:     |  |

### PROJECT DETAILS

|                               |  |
|-------------------------------|--|
| COMPLETED PROJECT ACTIVITIES: |  |
|-------------------------------|--|

**PROJECT:**

**What was the outcome and impact of the project on children and families?**

**SECTION C – FUNDING**

Expenses breakdown:

| Description  | Funding approved | Amount received | Amount spent | Receipts attached   |
|--------------|------------------|-----------------|--------------|---|
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|              |                  |                 |              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
| <b>TOTAL</b> |                  |                 |              |   |

**Authorized Signatory**

This report is submitted to Miyuuhpichinaausuwin Apatisiwin department by the Signing Officer

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Final report may be emailed, mailed, or delivered to:*

**ANN MARIE MATOUSH - ann-marie.matoush@cngov.ca**

**Miyuuhpichinaausuwin Apatisiwin Department, Cree Nation Government**

**32 Amisk Street**

**Mistissini QC G0W 1C0**

## APPENDIX C



### MIYUHPICHINAASUWIN APATISIWIN DEPARTMENT

#### INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

## DEFINITIONS

**Ad Hoc Committee:** A committee of interested persons who wish to implement a project that will address a situation relating to children 0 to 6 and their families. In order to be eligible for funding, Committees need to present a letter stating that they are recognized by either a Department of the Cree Nation Government, the local Band Council, the Cree Board of Health and Social Services, or the Cree School Board.

**Applicant:** A person who puts forward an application for a grant under the Miyuuhpichinaausuwin Apatisiwin's department IELCC Fund.

**Application:** A submission of the IELCC Fund Application form with mandatory supporting documentation.

**Approved funding application:** An application deemed eligible for the funding grant, up to a dollar value determined by the Cree Nation Government.

**Arm's length:** The condition or fact that the parties to a transaction are independent and on an equal footing, and if related by family or marriage, the relationship must be disclosed and transparent.

**Emergency circumstances:** Sudden and unexpected circumstances which pose a danger to the health and/or safety of the children being cared for and/or would cause the closure of a program.

**Contact person for project:** Person (volunteer or employee) within the organization or committee who is responsible for ensuring that the project is completed as planned. (Also see definition for signing officer below).

**Equipment costs:** Costs for equipment that is necessary to operate a project.

**Funding maximums:** The maximum funding amount the Department of Miyuuhpichinaausuwin Apatisiwin may provide towards eligible IELCC Fund. Please refer to Guidelines.

**Proof of payment:** A receipt reflecting the purchase of approved costs. It may include transaction receipts, bank statements, copy of the cheque, etc., and must contain a description of the products purchased and the date on which the financial transaction was performed.

**Reconciliation:** Providing proof of expenses to support the approved grant amount.

**Signing Officer for project:** Person who is legally authorized to sign on behalf of the organization or committee, and who is financially responsible for the organization – usually, either the chairperson or treasurer. (Also see definition for contact person above).

**Submission:** An application submitted to the Department of Miyuuhpichinaausuwin Apatisiwin for review.

## APPENDIX D



### MIYUHPICHINAAUSUWIN APATISIIWIN DEPARTMENT

#### INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

## TERMS AND CONDITIONS

The following terms and conditions apply to the IELCC Fund. A signed funding agreement represents approval of the terms and conditions by the Applicant.

**1. Miyuuhpichinaausuwin Apatisiwin, Cree Nation Government**

MA department will be under no obligation to disqualify an application that fails to comply with a stated rule or requirement and may allow the Applicant to rectify administrative deficiencies.

**2. Proponent Representations and Warranties**

The MA department may disqualify the application or rescind an approved notification of funding if said application contains misrepresentations or any other inaccurate, misleading, or incomplete information, or if there is a noticeable difference between the accepted application and the actual implementation of the project.

**3. Miyuuhpichinaausuwin Apatisiwin -Verification of Application Information**

MA department may, at its sole discretion, verify the information provided in the application. If in the sole discretion of MA department, the MA department determines that the application contains misrepresentations or any other inaccurate, misleading, or incomplete information, the MA department may disqualify the applicant.

**4. Working Language**

All Applications should be submitted in English, French or Cree. The MA department is under no obligation to translate any application or any part thereof from any language other than English, French or Cree; and MA department is under no obligation to review any application, or any part thereof, in a language other than English, French or Cree. Application forms and documents are only produced in English.

**5. Cost Effective and Reasonable Requests**

All requests for the IELCC Fund must be cost effective and reasonable for the activities, projects, workshops and materials required.

## APPENDIX E



### MIYUUHPICHINAAUSUWIN APATISIIWIN DEPARTMENT

#### INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

### APPEALS

Applicants who wish to appeal any decision rendered by the Department of MA must submit their appeal in the form of a written letter. The letter of appeal must include:

- ▶ Full contact information
- ▶ Complete information on the application and the reason for the appeal
- ▶ Copies of all correspondence including the application and notification of refusal

**The letter of appeal must be submitted in writing to:**

Director of Miyuuhpichinaausuwin Apatisiwin Department  
32 Amisk Street  
Mistissini QC G0W1C0  
Attn: **Kelly-Lee Pepabano**

**A copy of the Letter of Appeal must be sent to:**

Miyuuhpichinaausuwin Apatisiwin Department  
32 Amisk Street  
Mistissini QC G0W 1C0  
Attn: Julie Hartley – Programs Administrator

#### **IMPORTANT NOTE:**

**All appeals will be reviewed by the director of the Miyuuhpichinaausuwin Apatisiwin department and all decisions will be issued in writing to the appellant.**

**ALL APPEAL DECISIONS ARE FINAL.**

## APPENDIX F



### MIYUUHPICHINAAUSUWIN APATISIWIN DEPARTMENT INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

## APPLICATION DEADLINES AND REPORTING DATES

The Miyuuhpichinaausuwin Apatisiwin IELCC Fund is open for applications all year long. Applications are reviewed once a month. Deadlines to have your application received by MA Department are:

|                                  |   |                                |
|----------------------------------|---|--------------------------------|
| <b>January 31<sup>st</sup></b>   | – | For review in <b>February</b>  |
| <b>February 28<sup>th</sup></b>  | – | For review in <b>March</b>     |
| <b>March 31<sup>st</sup></b>     | – | For review in <b>April</b>     |
| <b>April 30<sup>th</sup></b>     | – | For review in <b>May</b>       |
| <b>May 31<sup>st</sup></b>       | – | For review in <b>June</b>      |
| <b>June 30<sup>th</sup></b>      | – | For review in <b>July</b>      |
| <b>July 31<sup>st</sup></b>      | – | For review in <b>August</b>    |
| <b>August 31<sup>st</sup></b>    | – | For review in <b>September</b> |
| <b>September 30<sup>th</sup></b> | – | For review in <b>October</b>   |
| <b>October 31<sup>st</sup></b>   | – | For review in <b>November</b>  |
| <b>November 30<sup>th</sup></b>  | – | For review in <b>December</b>  |
| <b>December 31<sup>st</sup></b>  | – | For review in <b>January</b>   |

#### REPORTING:

- ▶ Within **30 DAYS OF THE END OF THE PROJECT**
- ▶ Reports must be submitted using the report template provided by MA
- ▶ Copies of invoices and proof of payment must be submitted

## APPENDIX G



### MIYUUHPICHINAAUSUWIN APATISIIWIN DEPARTMENT

#### INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

### ELIGIBLE EXPENSES & ACTIVITIES

The Miyuuhpichinaasuwin Apatisiwin department IELCC Fund supports community-based projects and programs aiming at children 0 to 6 and their families. The following table outlines the costs and items that are eligible for funding. This is not a complete list, and other items may be considered for funding. Do not hesitate to contact us for further information.

#### Eligible Expenses

##### **SERVICE DELIVERY & PROFESSIONAL ENGAGEMENT**

- ▶ Costs related to early learning and child care services, including consultants, qualified professionals, and technical services.

##### **TRAINING & SKILLS DEVELOPMENT**

- ▶ Expenses related to training and skills development to support the IELCC funded staff.

##### **INFRASTRUCTURE & OPERATING COSTS**

- ▶ Costs for the design, construction, renovation, and maintenance of IELCC funded buildings (including temporary/rented facilities), as well as general operational expenses.

##### **SALARIES & BENEFITS**

- ▶ Salaries, wages, and employee benefits for IELCC funded staff.

##### **MATERIALS & SUPPLIES**

- ▶ Materials and supplies required for IELCC funded operations.

##### **TRANSPORTATION & TRAVEL EXPENSES**

- ▶ Transportation costs and travel expenses, including accommodation, meals, and allowances.

##### **NUTRITION & FOOD SUPPORT**

- ▶ Nutrition and meal provision for children.

##### **COMMUNICATIONS & PROFESSIONAL DEVELOPMENT**

- ▶ Printing, communication, and professional development activities, including conferences and workshops.

## Eligible Activities

### **SELF-DETERMINATION & GOVERNANCE**

- Activities enabling Cree control and governance over early learning and child care services.

### **CAPACITY-BUILDING & POLICY DEVELOPMENT**

- Support for strengthening organizational effectiveness and policy development.

### **PLANNING, RESEARCH & EVALUATION**

- Activities strengthening long-term planning, data collection, research, reporting, and evaluation.

### **COLLABORATIVE PARTNERSHIPS & INNOVATION**

- Initiatives fostering partnerships with governments, organizations, and innovative approaches to service delivery.

### **PROFESSIONAL CAPACITY DEVELOPMENT**

- Development of professional capacity through centers of excellence, networks, and workforce support.

### **EARLY CHILDHOOD EDUCATION & HEALTH**

- Activities promoting early childhood education, literacy, child care, and physical/mental health, including nutrition and physical activity.

### **FAMILY SUPPORT & CULTURAL PROMOTION**

- Supporting parents/guardians, families, and promoting Cree culture and language within IELCC.

### **COMMUNITY & ECONOMIC DEVELOPMENT**

- Activities that support community goals and promoting better outcomes for Cree children, families, and communities.

### **INFRASTRUCTURE DEVELOPMENT**

- Planning, design, and construction of IELCC funded buildings, transportation, and access infrastructure (including cost-shared projects, land acquisition, and legal services).

## APPENDIX H



### MIYUUHPICHINAAUSUWIN APATISIWIN DEPARTMENT INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

## QUOTES

If you wish to submit a quote for work to be completed by a third party, such quote should include:

1. Name of company or individual providing the service/items;  
*Note:* Quotes must come from a third party that is at arm's length (*please refer to definition, appendix C*)
2. Date and length of time for which the quote is valid (if applicable);
3. Description/scope of work involved (if applicable);
4. Total or estimated cost.

## APPENDIX I



### MIYUUHPICHINAAUSUWIN APATISIWIN DEPARTMENT INDIGENOUS EARLY LEARNING AND CHILD CARE FUND

#### PROOF OF PAYMENT (RECONCILIATION)

Proof of payment submitted with the Final Report should reflect the cost of all eligible expenditures and must include:

1. Invoices with proof of payment (cheques or bank transfer)

***Note:***

Please provide proof of payment for the types of payments that were processed (when payment by cheque, provide invoice and copy of cheque; when payment by bank transfer, provide invoice and proof of transfer).